

**McNeese State University**  
**Math Instructor and Math Lab Coordinator**  
**Department of Mathematics, Computer Science, and Statistics**

McNeese State University invites qualified applicants and nominations for the position of Mathematics Instructor and Math Lab Coordinator in the Department of Mathematics, Computer Science, and Statistics. This is a full-time, 9-month, unclassified, non-tenure-track position. The appointment begins in August 2008.

**Position Description and Responsibilities:** The successful applicant will teach a range of mathematics courses at the undergraduate level with college algebra as the primary responsibility and coordinate the mathematics lab with other academic duties as required. The teaching load is 9 semester credit hours.

**Salary:** \$40,000

**Qualifications: Required:** Minimum Master's degree in mathematics.

**Deadline:** Review of applications will begin immediately, and will continue until position is filled.

**Application Materials and Contact:** Applications must include (1) cover letter stating the specific position requested with description of experience relevant to that position; (2) vita including a list of references with names, email addresses, and telephone numbers; (3) a one-page statement of teaching philosophy, teaching interests, and experience; and (4) unofficial transcripts.

Search Committee Chair

[DMCS\\_SEARCH\\_LAB\\_COORD@mcneese.edu](mailto:DMCS_SEARCH_LAB_COORD@mcneese.edu)

Please attach necessary documents as pdf or word files (no zip files).

McNeese State University, located in Lake Charles, Louisiana, is a public university and a member of the University of Louisiana System. Under Louisiana law, applications and all supporting materials will become public record. All applicants are expected to submit complete and accurate materials as specified in the position announcement. A background check and an English Proficiency assessment will be conducted on selected finalists. We comply with Louisiana Revised Statute 49:1001, et seq, and State of Louisiana Executive Order 98-38, which provides for drug testing of employees, appointees, prospective employees, and prospective appointees. Prospective employees and employees are informed if a drug test is required.

McNeese State University is an AA/EEO/ADA employer committed to excellence through diversity.

The Immigration Reform and Control act of 1986 requires McNeese State University to inform applicants that the University can employ only U.S. citizens and aliens lawfully authorized to work in the U.S. Each new employee is required to present documentation verifying his/her identity and right to accept employment.

Instructional Faculty Candidates with foreign degrees must provide official certification of equivalency to U.S. degrees, an official comprehensive course-by-course report and U.S. Equivalency Statement, from World Education Services. The official Credential Evaluation Report and U.S. Equivalency Statement must be submitted directly to the office of Academic Affairs, Box 93220, Lake Charles, LA 70609; (337) 475-5508. Simple translation of the language on foreign diplomas, transcripts, coursework, or similar will NOT suffice and will cause the application packet to be judged as incomplete.

McNeese State University is a member of the University of Louisiana System. Under Louisiana law, applications and all supporting materials will become public record. An executive session pursuant to La. Rev. Stat. 42:6.1(A) may be required.

Persons needing reasonable accommodations as provided by the Americans with Disabilities Act should contact the Vice President for Special Services and Equity Office: Voice(337)475-5428; Hearing Impaired (TDD) (337)475-5722; Fax (337)475-5690.